

Whisperwood Cluster Board Meeting Minutes

DATE:	10/16/2017
LOCATION:	Langston Hughes Middle School
CALL TO ORDER AT:	7:00 PM
BOARD MEMBERS IN ATTENDANCE:	Elisabeth Springer, Amy Byerly, Sally Mueller, Jason Terril, Jeff Strobeck
MEMBERS IN ATTENDANCE:	
MANAGEMENT IN ATTENDANCE:	Rod Strawderman
MEETING CLOSE AT:	8:30 PM
MINUTES PREPARED BY:	Jason Terril

Discussion Topics and Motions:

DISCUSSION TOPIC or **MOTION** BY: 2nd:

MOTION OR DISCUSSION	Pre-meeting discussion
CONCLUSIONS	Elisabeth mentioned Sally will take over meetings. Elisabeth talked about new conference call recommendation and relayed requests to Rod about management. Elisabeth also asked for board participation at DRB meetings.

DISCUSSION TOPIC or **MOTION** BY: JT 2nd: JS

MOTION OR DISCUSSION	Motion to approve September minutes as amended
CONCLUSIONS	Motion passed unanimously

DISCUSSION TOPIC or **MOTION** BY: 2nd:

MOTION OR DISCUSSION	Financial
CONCLUSIONS	Sally asked Rod to create and E-mail list of when contracts expire and are ready for renewal. The picnic costs came to around \$1000; recommendation to amend community engagement to \$2500 for 2018. Amy will send out adjusted 2018 budget draft next week. Rod mentioned dues have to be decided upon in November. Rod also mentioned draft audit will be released soon.

DISCUSSION TOPIC or **MOTION** BY: 2nd:

MOTION OR DISCUSSION	Contracting and Grounds
CONCLUSIONS	Rod mentioned he will meet with Fairfax Water Authority to discuss laying of water lines. Elisabeth and Sally will attend 24 October DRB meeting for applications for hardscaping and sprinkler install. Elisabeth mentioned that board used to routinely take care of trees on private property.

	<p>Rod will ask attorney if arborist can check for tree health on both public and private property. Rules and regulations need to be updated to state homeowners are responsible for trees on their property. Mr. Burrier has replaced all but one mailbox. Franks will work on clean-up in the clearing; they continue to focus on controlling weeds. Rod will check with Kate about recommended grasses for the community. Rod took notes regarding amendments for 2018 contract.</p>
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DISCUSSION TOPIC or MOTION BY: SM 2nd: JS

MOTION OR DISCUSSION	Motion to update rules and regulations to state homeowners are responsible for trees on private property.
CONCLUSIONS	Motion passed unanimously

DISCUSSION TOPIC or MOTION BY: 2nd:

MOTION OR DISCUSSION	Architecture/Compliance
CONCLUSIONS	<p>Rod will go through neighborhood on 25 September. Rod will let board know if he'd like to amend the months for which he does inspections.</p>

DISCUSSION TOPIC or MOTION BY: 2nd:

MOTION OR DISCUSSION	Old Business
CONCLUSIONS	<p>By-law changes should be sent to attorney for recommendations. Rules and Regulations are being circulated for review. Rod recommended noise ordinance be left to Fairfax County regulations.</p>

DISCUSSION TOPIC or MOTION BY: 2nd:

MOTION OR DISCUSSION	Closed Session
CONCLUSIONS	Closed Session

DISCUSSION TOPIC or MOTION BY: JT 2nd: SM

MOTION OR DISCUSSION	Motion to adjourn
CONCLUSIONS	Motion passed by unanimous vote