

Whisperwood Cluster Board Meeting Minutes

DATE:	07/17/2017
LOCATION:	Langston Hughes Middle School
CALL TO ORDER AT:	7:05 PM
BOARD MEMBERS IN ATTENDANCE:	Elisabeth Springer, Amy Byerly, Sally Mueller, Jason Terril, Jeff Strobeck
MEMBERS IN ATTENDANCE:	Three residents
MANAGEMENT IN ATTENDANCE:	Rod Strawderman
MEETING CLOSE AT:	9:10 PM
MINUTES PREPARED BY:	Jason Terril

Discussion Topics and Motions:

DISCUSSION TOPIC or **MOTION** BY: ES 2nd: AB

MOTION OR DISCUSSION	Motion to approve June minutes
CONCLUSIONS	Motion passed unanimously

DISCUSSION TOPIC or **MOTION** BY: 2nd:

MOTION OR DISCUSSION	Financial
CONCLUSIONS	Rod reviewed financials. Rod processed CD for \$30,700.

DISCUSSION TOPIC or **MOTION** BY: 2nd:

MOTION OR DISCUSSION	Contracting and Grounds
CONCLUSIONS	<p>Rod spoke to Kate about using a curb cut to address drainage on Silentwood; Kate agreed it was a good idea. Board discussed approaching landscaping plan in three phases: Year 1: infrastructure, including walls and sprinkler system; Year 2: entrance area and trees; Year 3: other landscaping items</p> <p>Rod talked with Ground Effects about walls for entrance island and at front of neighborhood; Ground Effects hopes to have a proposal by August.</p> <p>Sprinkler system proposal will come soon, but won't be installed until wall projects are completed</p> <p>Elisabeth mentioned landscaping proposals seem to be even between Whisperwood and Silentwood; she recommended Rod talk with Kate about replacing flagstones with another material for steps, since flagstones are slippery; Rod will talk with Kate.</p> <p>Elisabeth also mentioned plan should be sent to Trevor at Reston Association for their awareness. Rod recommended sending forward proposals for infrastructure once we approve each phase. Phase 1 should be ready by September meeting.</p> <p>Sally asked about replacing berry-laden trees with dogwoods; Rod recommended documenting problem first. Thrive/Savatree will prune and trim trees in early August, and Rod will add trees of concern to list Rod also</p>

	<p>reviewed Quality Tree proposal. Rod has not had an opportunity to speak with attorney about options for removing white pines on Silentwood. Mr. Burrier will be in neighborhood next week for railing and mailbox repair; he will also remove redundant fire lane signs. Sally mentioned the light posts on the path need repair.</p>
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DISCUSSION TOPIC or MOTION BY: AB 2nd: SM

MOTION OR DISCUSSION	Motion to approve Quality Tree proposal for an amount not to exceed \$10,000
CONCLUSIONS	Motion passed unanimously

DISCUSSION TOPIC or MOTION BY: 2nd:

MOTION OR DISCUSSION	Architecture/Compliance
CONCLUSIONS	Rod completed spring inspection. Some properties have been improved.

DISCUSSION TOPIC or MOTION BY: 2nd:

MOTION OR DISCUSSION	New Business
CONCLUSIONS	<p>Rod hopes to have a copy of By-laws and Rules and Regulations done before vacation; will send via E-mail. POD on Silentwood is set to depart tomorrow.</p> <p>Rod will talk with homeowner on Silentwood about installing house numbers on house.</p> <p>Sally recommended addressing neighborhood motorcycle policy, based on motorcycle covers in open parking. Rod mentioned we also need to address policy about parking motorcycles or motorized vehicles in backyards; Rod will send board a draft of a letter to homeowner with motorized vehicle in backyard.</p> <p>Rod will talk with Frank's landscaping about removing wood table and logs from wooded area; Frank's will remove items at a price not to exceed \$500.</p> <p>Rod mentioned homeowners can call non-emergency police number if people re-occupy wooded area.</p> <p>Elisabeth would like to know who on board can take over standards; Jason recommended president and vice-president be official standard keepers. Rod recommended board review standards before reviewing or signing DRB applications. Elisabeth mentioned Trevor Wright at Reston Association is a great resource.</p> <p>Resident suggested welcoming committee be set up for new homeowners.</p> <p>Resident suggested organizing community picnic for 30 September; Jason agreed to help.</p> <p>Elisabeth reviewed options for updating approved deck colors for neighborhood. Board members signed DRB form; Jeff will get scans of new colors to update website.</p> <p>Sally provided board with Reston Association requirements for solar panels; board agrees with RA standards.</p> <p>Elisabeth will investigate option for house number requirements: black, not larger than 4"</p> <p>Elisabeth mentioned board has approved composite material for fascia boards, but we need to include it in our standards; Elisabeth will talk with Trevor about adding it to our standards.</p> <p>Amy will have Jeff and Sally post notifications about abandoned bike.</p> <p>Amy and Sally will look into options to print business cards for neighborhood.</p>

DISCUSSION TOPIC or MOTION BY: AB 2nd: SM

MOTION OR DISCUSSION	Motion to approve Design Review Board form to update deck colors as proposed by Elisabeth Springer
CONCLUSIONS	Motion passed unanimously

DISCUSSION TOPIC or **MOTION**

BY: 2nd:

MOTION OR DISCUSSION	Closed Session
CONCLUSIONS	Closed Session

DISCUSSION TOPIC or **MOTION**

BY: JT 2nd: SM

MOTION OR DISCUSSION	Motion to adjourn
CONCLUSIONS	Motion passed by unanimous vote